



CHOOSING A CATHOLIC SECONDARY SCHOOL

For admission in
September 2027

Diocese of Westminster Education Service (rcdow.org.uk)

‘As it is the parents who have given life to their children, on them lays the gravest obligation to educate the family. They must be recognised as being primarily and principally responsible for their education.’

Second Vatican Council: Gravissimum Educationis
28th October 1965

Information for parents about Transfer to Catholic Secondary Schools.

Introduction

This prospectus tells you how to apply for a place for your child at a Catholic secondary school. The advice given in this document assumes that, whether or not your child is currently attending a Catholic primary school, you wish your child to go to a Catholic Secondary school. If you follow its advice you will maximise your chances of securing a Catholic place for your child.

There are 39 state-funded secondary schools in the Diocese of Westminster. Some of these schools are 'Voluntary Aided' schools and some are 'Academies': they are run by the Church and funded either by the Local Authority or the Department of Education respectively. All of these secondary schools are part of a co-ordinated admission process which is explained in this prospectus.

All schools in the diocese except one, a grammar school for girls, are comprehensive: that is, they are open to children of all abilities. All our schools have Sixth-Form provision. In some this is self-contained, and in others it is provided in conjunction with a Catholic sixth form college or other local schools.

There are a small number of independent (fee-paying) Catholic schools in the diocese. These are all listed in this prospectus, but are not part of the coordinated admission process. Parents interested in any of these schools should contact the school directly.

Admissions to Catholic Schools

In a Catholic school, responsibility for admissions rests with the governing body. In common with all Voluntary Aided (VA) schools and Academies, the governing body is the Admission Authority for the school, and determines and publishes an Admission Policy each year. This Policy is published in the school's own prospectus. Where there are more applications than places available, the policy must state how the places are to be allocated. This is called the school's Oversubscription Criteria. It will vary from school to school, and from year to year. These are very important because most Catholic schools are oversubscribed every year.

Co-ordinated Admissions Scheme

The London Admission System is known as the Pan-London Co-ordinated Admission Scheme. It covers the whole of Greater London plus the Home Counties. The scheme requires Local Authorities (LAs) to co-ordinate all the applications from parents living in its area. Together with other LAs in and around London, their aim is to ensure that only one offer of a place is received for each child on 1st March 2027, the national offer day.

The Scheme does not affect the right of Voluntary Aided schools and Academies to decide which pupils they will offer places to. However, all offers will be communicated via the LAs and will follow a common timetable.

A Summary of the Process

In order to get a place at a Catholic school, you need to take the steps set out below. Each of the steps is explained in more detail below.

- Visit as many Catholic secondary schools as you can. Read each school's prospectus and other information about the schools.
- Choose up to six Catholic schools you would like your child to attend.
- Fill in the online (eAdmissions) application form for the local authority in whose area you live. You can find this by going to your local authority website and looking under 'schools'. You will have to list the schools in your order of preference. Fill in a **Supplementary Information Form (SIF)** for every Catholic school to which you have applied. Return each of these forms directly to the school concerned.
- Make sure that all forms are returned **before the closing date** set by your Local Authority.

Get Informed

All secondary schools hold open days and evenings, in July, September or October each year. You are encouraged to visit all of your local Catholic schools, and any other Catholic school in which you are interested. You can use this Prospectus to find out about Catholic schools which you might not have known about. This Prospectus contains contact details for Catholic schools in this diocese and surrounding areas, including the whole of Greater London.

Do not rely on second or third hand information about schools (whether good or bad). It is usually out of date and often inaccurate. Only **you** can judge whether a particular school is right for your child. Schools welcome visits from parents, and can answer your questions. In particular, do not rule out any of your local Catholic schools unless you have visited them first.

You should also read a copy of each school's own prospectus: the school will be happy to send you one or give you one when you visit. The prospectus will include the school's up to date Admission Policy and Oversubscription Criteria. This is important for the next part of the process.

Choose Six Catholic Schools

Out of the schools you have seen, choose the six Catholic schools that will be most suitable for your child. In some parts of the diocese, this may not be possible. In some parts of Hertfordshire, for instance, it may only be practical to name two or three Catholic schools. In most parts of London, however, there will be at least six Catholic schools which are accessible. Naming six Catholic schools will maximise your chances of a place in a Catholic school.

Decide in which order of preference you wish to list the schools. You will probably have formed some strong preferences as you visited the schools. But before you decide, make sure you have read the current **Oversubscription Criteria** for each school very carefully. Remember that these Criteria can change from year to year and school to school.

Reading the **Oversubscription Criteria** for each school will help you to understand how well you meet the criteria and whether you have a realistic chance of being offered a place at that school. You should ask the school how far down their **Oversubscription Criteria** the cut-off point was between successful and unsuccessful applicants over the past few years. Whilst there is never a guarantee that the pattern will repeat itself, it gives you a good idea how likely you are to be offered a place. For instance, if a school has consistently been unable to give all applicants in its criterion 2 a place, and you only meet their criterion 4, you are unlikely to be offered a place at that school.

Always make sure you have at least one realistic choice (i.e. a school where you are very likely to be offered a place) in your choices. Every year there are some Catholic schools that are able to offer a place to all Catholic applicants. If you put one of these schools in your list, this will maximise your chances of getting a place at a Catholic school.

If your child is eligible for a place at more than one school, your child will be offered a place at the school which you have ranked the highest on your form.

Fill in the eAdmissions Form

You must complete the on-line LA eAdmissions form listing up to six schools that you would prefer your child to go to in September 2027. Each LA will have its own form. **You must use the form of the LA in whose area you live.** You do this no matter where the schools you wish to apply for, or your child's current primary school, are located. If you do not use the form of your 'home' LA none of your applications can be considered. If you are not sure which LA you live in, please check with any LA. It will normally be the same as the authority to which you pay your Council Tax.

The eAdmissions Form will invite you to name up to six schools and to rank them in order of preference. For all of the preferences given on the Form, your child will be considered against the admission criteria for the schools concerned. The order in which you list schools should indicate your genuine order of preference for the schools.

Some parents worry that where they place a school in their order of preference will affect their chances of getting a place. This is not true. **The school will not know which position you have put them on the Form and is not allowed to ask.** Each school will treat your application in exactly the same way, whether you put them first or sixth. Your order of preference on the eAdmissions Form will not, under any circumstances, be revealed to any

of the schools. There are no exceptions to this rule. You should therefore ensure that the order you list the schools reflects your genuine choices, as you cannot change your mind later.

You do not have to name as many as six schools on the eAdmissions Form if you do not wish, but there is no advantage in naming fewer than six, or by naming a school more than once. It is sensible to give as many preferences as you can in case your first preference, then your second preference, and so on, is unsuccessful. If you fill in a paper form you must return your form to the LA at the address given on the Form. You are recommended to keep a copy of the form and proof of posting or delivery in case there is a query later on.

1. Fill in Six Supplementary Information Forms (SIFs)

You must complete a separate Supplementary Information Form (SIF) for every Catholic school to which you apply. This form will ask you questions such as whether your child and you as parents are baptised Catholics, and which parish you live in. The questions, information and the evidence required will vary from school to school. It will depend on the school's Oversubscription Criteria.

The evidence required will generally be a Baptismal Certificate for your child and possibly a Certificate of Catholic Practice signed by a priest at the parish where you worship. Any other information or documentation requested is only that which is necessary to operate a particular criterion.

The Supplementary Information Form is available from each Catholic secondary school. The form for each school will be different, as it is particular to that school. It is a good idea to get hold of the forms for all of the schools you have chosen before asking your priest for the Certificates of Catholic Practice. This way you will only need to make one visit to the priest.

You need to make sure that you have completed and returned a separate Supplementary Information Form to each and every one of the Voluntary Aided schools and Academies that you have listed on the eAdmissions Form.

Certificate of Baptism

All Catholic schools have oversubscription criteria which give priority to baptised Catholic children. If you wish your child to be considered under one of these criteria you must submit your child's baptism certificate at the same time as the SIF. Please note that some schools will require the original baptismal certificate. If you are applying to several schools that require the original baptismal certificate you should go to the school offices with the original certificate and explain this to the admin staff who can then photocopy the document and confirm that they have seen the original.

The Certificate of Catholic Practice

Some schools will require you to provide a Certificate of Catholic Practice as proof that you are a practising Catholic family i.e. that the child and a parent have attended Mass on Sundays and Holydays of Obligation for the past five years. You will need to obtain the Certificate from the priest at the parish where the family normally worships. You should obtain a Certificate for each school that requires one (i.e. up to 6 Certificates.) The Certificate should be submitted to the school with the SIF and the Certificate of Baptism. If you or your child have been baptised/received into the Church within the past 5 years or your attendance has been shorter than this then you should discuss this with your parish priest. Your parish priest will also be able to discuss any particular circumstances with you, should you have any.

Return all the Forms by the Closing Date

The Closing Date for the Online Application Form to be submitted is usually the Friday before the autumn half term, but you must check. You must submit the **Application Form** to the LA on or before this date.

For most Catholic schools the same date is set for the return of the **Supplementary Information Forms** to each school. You need to make sure of the date for the return of these forms, which must be returned to each school not the LA.

If you miss the Closing Date, you are very unlikely to get a place in any Catholic school.

This is because if any of your forms are late, your application will not be processed until March 2027, after everyone else has been allocated a place. Most schools will then be full; it is therefore very important that you complete your application and return it on time. If you have applied to six Catholic schools, you will therefore need to return forms to six different locations by the closing date. **Remember, all these Forms are essential for the Secondary Transfer process.** If you do not return a Supplementary Information Form (SIF) to EVERY Catholic school you are applying for AND list the school on the Online Application Form, your application will not be successful in any oversubscribed school and you will be left without a place.

What happens next...?

Each LA co-ordinates all applications from its own residents, no matter where the schools you apply to are situated. It enters your six choices onto a single, computerised register which covers the whole of the Pan-London scheme.

Once the Closing Date has passed, Each LA draws down the details of applicants to all schools in its area, and sends each Admission Authority in its area a list of all those who have applied to it. In a Voluntary Aided school or Academy, the Governing Body is the Admission Authority, whereas in a Community school the LA is the Admission Authority.

Each Catholic school to which you have applied on the eAdmissions Form will therefore receive your basic details from the LA. They will then match up these details with the Supplementary Information Form you have sent to the school. Using the information from both of these, each school will apply its own Oversubscription Criteria to rank all applicants in order of how well they meet the school's Criteria. This information, and the school's admission number, is put onto the Pan-London Register.

When all Admission Authorities have returned this information, the system will know how many applicants have potential offers of places. Many will have several potential offers at this stage. Using the parents' own preferences on the eAdmissions Form, the system works out which of these potential offers the parent would prefer. All the other potential offers are redistributed to parents lower down each school's list, until no-one is holding more than one offer.

Notification to all London Parents on 1st March 2027

On 1st March 2027 your LA will write to you telling you whether you have an offer of a place. If you completed an on-line eAdmissions form you will be able to see your offer on-line on this date. If this offer is from a Voluntary Aided school or Academy, the offer will be made on behalf of the Governing Body of the School. You will be given a short time to write back and accept the offer. If you are one of the very few who have not been offered a place, the LA may allocate you a place in a school which you have not chosen.

Right of Appeal

If you are not offered your first-choice school, you can find out the reasons why you were not offered a place at any school above the one you were offered from the relevant Admission Authority. For each of these schools, you have a right of appeal to an Independent Appeal Panel. Details of the procedure can be obtained from the Clerk to the Governing Body at each school.

Applying On-line

In all LAs you should now apply on-line using the eAdmissions Form. However, **you must still fill in and submit a Supplementary Information Form (SIF) for every Catholic school you list on the eAdmissions Form.** The SIF will still be in paper form.

Pupils with Education, Health and Care Plans

Pupils with an Education, Health and Care Plan do not apply using the system set out in this Prospectus. Instead, transfer to Secondary school is dealt with by the Special Educational Needs Department at your local authority. You must contact your LA if this applies to your child.

Continuing Interest Lists

Parents will be informed about how 'Continuing Interest' lists (previously known as waiting lists) will operate in accordance with each individual school's published admission arrangements.

The Continuing Interest lists for all Voluntary Aided schools and Academies will use the existing criteria on which the original decisions were based, i.e. they will give priority to applicants according to the degree they meet the school's published Oversubscription criteria. Children's names will always be kept on a waiting list until at least the end of the autumn term, sometimes longer.

Moving into the Area – In Year Admissions

This Prospectus only describes the system for allocating school places during the normal Secondary Transfer round, i.e. the round operating during the school year when your child is in Year Six. If you move into an area outside that normal round, you will need to look at separate advice on school admissions relating to 'In-Year Admissions'. Your best advice is to contact the local Catholic secondary schools in which you are interested to see if they have any vacancies in your child's year. In cases of difficulty, please contact the Diocesan Education Service, who will be able to circulate your details among Catholic Secondary schools that may have vacancies.

REMEMBER

To apply for admission, you **must**:

- fill in your home Local Authority's **eAdmissions Form**;
AND
- fill in a **Supplementary Information Form** for every Catholic school where you wish to apply for a place and return these to each school;
AND
- return all forms **before** 31st October 2026

If you do not fill in a Supplementary Information Form for EVERY Catholic school to which you are applying AND list them on the eAdmissions Form, you will not be successful in getting a place in any oversubscribed Catholic school.

AND

If the oversubscription criteria of the schools you are applying to require a **certificate of baptism** and/or a **Certificate of Catholic Practice**, you must submit these, with the SIF, to each school, by 31st October 2026.

We wish you every success!

Catholic Secondary Schools in the Diocese of Westminster (VA and Academy)

School	Address	Type	Admits
Barnet			
<u>Bishop Douglass Catholic High School</u>	Hamilton Road, N12 0SQ	M	180
<u>Finchley Catholic High School</u>	Woodside Lane, N12 8TA	B	180
<u>St James' Catholic High School</u>	Great Strand, NW9 5PE	M	210
<u>St Michael's Catholic Grammar School</u>	Nether Street, N12 7NJ	G	128
Brent			
<u>Newman Catholic College</u>	Harlesden Road, NW10 3RN	B	120
<u>St Claudine's Catholic School for Girls</u>	Crownhill Road, NW10 4EP	G	150
<u>St Gregory's Catholic Science College</u>	Donnington Road, HA3 0NB	M	192
Camden			
<u>La Sainte Union Catholic School</u>	Highgate Road, NW5 1RP	G	120
<u>Maria Fidelis Catholic School</u>	Phoenix Road, NW1 1TY	M	150
Ealing			
<u>The Cardinal Wiseman Catholic School</u>	Greenford Road, UB6 9AW	M	310
Enfield			
<u>St Anne's Catholic High School for Girls</u>	Oakthorpe Road, N13 5TY	G	180
<u>St Ignatius College</u>	Turkey Street, EN1 4NP	B	186
Hackney			
<u>All Saints Catholic High School</u>	Amhurst Park, N16 5AF	M	120
<u>Cardinal Pole Catholic School</u>	Morning Lane, E9 6LG	M	180
Hammersmith & Fulham			
<u>Sacred Heart High School</u>	Hammersmith Rd, W6 7DG	G	165
<u>The London Oratory School</u>	Seagrave Road, SW6 1RX	B	160
Haringey			
<u>St Thomas More Catholic School</u>	Glendale Avenue, N22 5HN	M	192
Harrow			
<u>Salvatorian College</u>	High Road, HA3 5DY	B	150
<u>The Sacred Heart Language College</u>	High Street, HA3 7AY	G	150
Hillingdon			
<u>The Douay Martyrs Catholic Secondary School</u>	Edinburgh Drive, UB10 8QY	M	240
Hounslow			
<u>Gumley House School</u>	Twickenham Road TW7 6XF	G	160
<u>Gunnersbury Catholic School</u>	The Ride, TW8 9LB	B	184

<u>St Mark's Catholic School</u>	Bath Road, TW3 3EJ	M	186
Islington			
<u>St Aloysius' College</u>	Hornsey Lane, N6 5LY	M	150
Kensington & Chelsea			
<u>All Saints Catholic College</u>	St Charles Square, W10 6EL	M	180
<u>St Thomas More Language College</u>	Cadogan Street, SW3 2QS	M	120
<u>The Cardinal Vaughan Memorial School</u>	Addison Road, W14 8BZ	B	128
Richmond Upon Thames			
<u>St Richard Reynolds Catholic College</u>	Clifden Road, TW1 4LT	M	180
Tower Hamlets			
<u>Bishop Challoner Catholic School</u>	Commercial Road, E1 0LD	M	210
Westminster			
<u>St George's Catholic School</u>	Lanark Road, W9 1RB	M	180
Surrey			
<u>St Paul's Catholic College</u>	The Ridings, TW16 6JE	M	210
Herts			
<u>John F Kennedy Catholic School</u>	Hollybush Lane, HP1 2PH	M	180
<u>Loreto College</u>	Hatfield Road, AL1 3RQ	G	150
<u>Nicholas Breakspear Catholic School</u>	Colney Heath Lane, AL4 0TT	M	180
<u>The Saint John Henry Newman Catholic School</u>	Hitchin Road, SG1 4AE	M	240
<u>St Joan of Arc Catholic School</u>	High Street, WD3 1HG	M	210
<u>St Mary's Catholic School</u>	Windhill, CM23 2NQ	M	186
<u>St Michael's Catholic High School</u>	High Elms Lane, WD25 0SS	M	180

Catholic Independent Secondary Schools in the Diocese of Westminster

School	Address	Type
Ealing		
<u>St Benedict Senior School</u>	Eaton Rise, W5 2ES	M
<u>St Augustine's Priory</u>	Hillcrest Road, W5 2JL	G
Kensington & Chelsea		
<u>More House School</u>	Pont Street, SW1X 0AA	G
Richmond Upon Thames		
<u>St Catherine's Catholic School</u>	Cross Deep TW1 4QJ	G
Herts		
<u>St Columba's College</u>	King Harry Lane, AL3 4AW	M
<u>St Edmund's College</u>	Old Hall Green, SG11 1DS	M

Catholic Secondary Schools in London in the Archdiocese of Southwark (VA and Academy)

We make every effort to keep these details correct, but please always check directly with the schools.

Bexley			
<u>St Catherine's Catholic School for Girls</u>	<u>St Columba's Catholic Boys' School</u>		
Croydon			
<u>Thomas More Catholic School</u>	<u>St Joseph's College</u>	<u>St Mary's Catholic High School</u>	<u>Coloma Convent</u>
Greenwich			
<u>St Thomas More Catholic School, Eltham</u>	<u>St Ursula's Convent School</u>	<u>St Paul's Academy</u>	
Kingston			
<u>Richard Challoner School</u>	<u>Holy Cross School</u>		
Lambeth			
<u>La Retraite Roman Catholic Girls' School</u>	<u>Bishop Thomas Grant School</u>		
Lewisham			
<u>St Matthew Academy</u>	<u>Bonus Pastor Catholic College</u>		
Merton			
<u>Wimbledon College</u>	<u>Ursuline High School</u>		
Southwark			
<u>St Thomas the Apostle College</u>	<u>Notre Dame Roman Catholic Girls' School</u>	<u>St Michael's Catholic College</u>	<u>Sacred Heart Catholic School</u>
Sutton			
<u>St Philomena's Catholic High School for Girls</u>	<u>The John Fisher School</u>		
Wandsworth			
<u>St John Bosco College</u>			

**Catholic Secondary Schools in London in the Diocese of Brentwood
(VA and Academy)**

We make every effort to keep these details correct, but please always check directly with the schools.

Barking	
All Saints	
Havering	
The Campion School	Sacred Heart of Mary
Newham	
St Bonaventure	St Angela's Ursuline
Redbridge	
Canon Palmer	Trinity High
Waltham Forest	
Holy Family	

**Catholic Secondary Schools on the outskirts of London in Diocese of Northampton
(VA and Academy)**

We make every effort to keep these details correct, but please always check directly with the schools.

Luton	
Cardinal Newman	
Berkshire	
St Joseph's High School	St Bernard's Grammar School

***'Go, therefore, make disciples of all nations... and teach them to observe all the commands I give you'
(Mt 28: 19-20)***