

St Michael and St Martin Catholic Primary School

Belgrave Road, Hounslow, Middlesex TW4 7AG

Headteacher : Mrs N Duggan
Deputy Headteacher : Mrs S Bell
Chair of Governors : Mr Paul Lemaire



Learning our faith, Living our faith, Loving our faith

7th November 2023

Dear Parent / Carers

Many thanks for those that attended the Parents Evenings last week, either in-person or virtually, we attribute much of the schools success to the partnership we have between school and parent/carers, working together for the same goal of helping form and create the adults of the future.

There are however, a couple of things that I need to remind you of:

Firstly, only people with *parental responsibility* may attend Parents Evening, I understand that there are some situations where this is awkward however; we are directed by the governors to ensure that this is the case, please do not make it embarrassing for management or teachers to have to turn people away.

Secondly, as stated very clearly in the letter sent out regarding arrangements for Parents Evening:

'Parents are not permitted to bring their child or sibling/s to the school at their allotted appointment time. If you have issues with childcare then we suggest you choose the virtual appointment...'

Unfortunately, several parents did not follow this and many children were left unattended in the foyer of the school. We have given a virtual option so that this could be avoided.

With this in mind and to the detriment of teacher's workload, we will have to start the Parents Evening in the Spring Term at **4.30pm** so that the site is *cleared* of children before appointment times commence. We will also as a result have to cancel after school clubs on these evenings.

The lesson here is that whilst you may think your individual actions won't matter, collectively they do. Please be mindful and respectful of the decisions that we take to safeguard the children but also to ensure fairness and consistency for everybody.

If you did not attend or sign up for a parents meeting with your class teacher, you will be contacted by telephone over the coming days to discuss your child's progress in their new-year group. Teachers will not be offering further any face to face meetings.

Yours sincerely

Mrs N Duggan
Headteacher

Telephone number : 020 8572 9658 Fax : 020 8572 1982

e-mail : office@stmichaelrc.hounslow.sch.uk

www.stmichaelandstmartin.co.uk

Follow us on Twitter : STMM20

