

ST. MICHAEL AND ST MARTIN CATHOLIC PRIMARY SCHOOL



Belgrave Road, Hounslow, Middlesex, TW4 7AG

www.stmichaelandstmartin.co.uk

Headteacher

Mrs. N. Duggan

STMM20

Phone: 0208 572 9658 Email: office@stmichaelrc.hounslow.sch.uk



Diary Dates

26/03 - Stations of the Cross in Church @2pm

28/03 - 6S Swimming

28/3 - RB assembly

01/04 - KS2 Confessions

01/04 - 2P Boston Manor Trip

01/04 - St Mark's Choir Festival

02/04 - Rock Steady Assembly @10am

03/04 - Nursery closes for Easter Holidays - Easter Bonnet Parade

04/04 - Reception-Yr6 Mufti Day - school closes at 1.30pm - Easter Bonnet Parade

18/04 - Good Friday

20/04 - Easter Sunday

21/04 - Easter Monday

22/04 - Summer term commences

25/04 - 6L Swimming

30/04 - 2M Boston Manor Park



KS2 Stations of the Cross

Yr5 will once again lead us through this service in **St Michael and St Martin Catholic Church on Wednesday 26th March 2025**. Parents / Carers are welcome to join us for this event:

[KS2 Stations of the Cross Service 2025](#)

ParentPay



We continue to ask that you confirm that your child will be having a school meal via your ParentPay account and clicking on **'book a meal'** – don't forget to scroll to the bottom of the page to **'confirm bookings'**. Please remember that no payment is required for meals at this time. If you receive a note from the office stating that meals aren't being booked, please don't ignore this. If you are having difficulties please visit us to enable us to try and resolve your issues.

Watch out for our new term summer menu that will be released shortly!

Daily Attendance

If your child is unable to attend school due to illness or appointments, please ensure that you report their absence each day **before 9.15am**.

You can leave a message on our 24 hour absent line on **020 8572 9658** or alternatively you can send us an e-mail on: absence@stmichaelrc.hounslow.sch.uk.

If you are using the absence line, please ensure that you speak **clearly leaving your name, your child's name, their class and a brief description of why they are absent**. Simply advising us that your child is 'unwell' is not acceptable. Messages are very hard to decipher and on occasions are impossible to understand when there is lots of background noise. Please bear this in mind.

Thank you for your assistance in this matter.

IMPORTANT – Change of PE Days – Years 1 & 5

Please note that due to the upcoming KS2 Stations of the Cross Service we have had to change PE lessons for years 1 and 5.

Year 1 – PE lesson **Wednesday 26th March 2025**

Year 5 – PE lesson **Thursday 27th March 2025**

Children in these year groups should wear their PE kits on the above mentioned days.

Yr6 Swimming Lessons

Please use the link below to view details of these lessons:

[Yr6 Swimming Schedule Letter 2025](#)

Safeguarding

The wellbeing of our children is of paramount importance to all staff. Should any parent have a concern regarding a child's wellbeing, please inform the school's Designated Safeguarding officer: Mrs Duggan. In cases where school staff have concerns, they have a statutory duty to discuss the issue with one of the Designated Safeguarding Officers to seek further advice. I am very aware that during the past six months the personal circumstances of many families may have changed. If you feel that there is something that your child's teacher or I should know, please do make contact and let us know. Parents will often share a concern with me and end by saying, "I'm sorry for wasting your time with this." This is not the case. If there is anything, we want to know as

End of Term and Easter Bonnet Parade

We look forward to our annual Easter Bonnet Parades on Thursday 3rd April (Nursery) and Friday 4th April (Reception – Yr6). Please use the links below to read full details:

[Nursery End of Term and Easter Bonnet Parade 2025](#)
[Reception to Yr6 End of Term and Easter Bonnet Parade 2025](#)

Class Photographs

Proof cards will be sent home shortly to enable you to order these if you so wish. Orders should be placed directly with Kittle by following the instructions on the proof card when these are sent home.

As always, you are under no obligation to purchase these.

FINAL CALL - Yr6 Kingswood Residential Trip – June 2025

Please ensure that all payments for this trip are made by the **28th March 2025**. Thank you to those families who continue to make their regular payments or who have completed their payments for this. If you have any financial concerns relating to this please speak to the office.

Please refer to our recent letter for full details:

[Yr6 Kingswood Residential Trip June 2025](#)

Annuals Charge Payment Requests 2024 / 2025

This request continues to be available on your ParentPay account. Our letter sent out at the beginning of the autumn term outlines how these monies help us to support your child's learning further by planning focused learning weeks in many different including theatre group visits, workshops, cooking activities etc, all of which cost money.

All children participate in planned activities and therefore we do ask **all** families to make their contributions in a timely manner. Thank you to those families who have already made their contributions for this year. Your continued support is much appreciated and means that we can plan future learning avenues for everyone.

Please do not get this request confused with our annual governors payment request.

FINAL FEW SPACES - Yrs 5 – 6 West End Production of 'Wicked' Trip

Further to our recent email, please use the link below to read full details of this opportunity to attend a performance of the West End production of 'Wicked'. A payment request is now available on your ParentPay account should you wish your child to participate in the trip.

Please that there is limited availability for this trip.

[Opportunity to Watch the West End Production of 'Wicked'](#)

Pupil Premium / Free School Meals

If your family financial circumstance have changed in the last year and you feel that you may now be entitled to receive the Pupil Premium Grant please use the link below to make your application to the London Borough of Hounslow.

[Pupil Premium Grant Link](#)

Nut Free Reminder

WE ARE A NUT FREE ZONE



May we respectfully remind you that children in the juniors bring either a piece of fruit or some vegetables for morning snack, **no other** form of snack is acceptable. Furthermore, no food containing nuts should be in children's lunchboxes. No sweets, chocolate are crisps should be included in any lunchbox.

Foundation Governor

We currently have a vacancy for a Foundation Governor to join our Governing Body. Please use the link below to find out further details and to register your interest:

[Foundation Governor Registration of Interest](#)

New Look Website

As you will be aware our website has a new fresh look.

We are currently in the process of updating the communication and calendar functions, and are working hard to ensure that these are fully working very shortly. Please bear with us during this time.

Late Arrivals

The school gates open at **8.35am**, and close at **8.55am** in readiness for the start of the school day. This is when focused learning groups begin and it is important that all children are ready to participate in these where applicable.

We currently have a number of children arriving after this time which is disruptive not only to these groups but to classroom activities. It also means that children are not ready to commence the school day. When children arrive after class registers close the attendance mark that they received (Code U) which does have an effect on their attendance percentages. Following a meeting with our School Attendance Support Service (SASS) liaison we have been advised that we should inform them of families who are persistently late. Persistent lateness is when children arrive at school on more than 2 occasions within a week over a 4 week period.

Please also remember that if you arrive when the school gates are closed you are required to accompany your child to the main reception where you *must* sign them in confirming the reason for lateness.

After School Clubs

Our spring after school clubs have now commenced and will run until Thursday 3rd April with the exception of these dates:

Friday 4th April 2025 – School closes at 130pm for the Easter Holidays

Nursery Applications – September 2025 Intake

The Nursery application window for 2025/2026 is now closed for 'on-time' applications. However, please note that we are still accepting late applications for consideration.

Our Supplementary Information Form (SIF) 2025 – 2026 can be downloaded from our website (Key Information – Admissions) details of supporting information is included on the SIF. The London Borough of Hounslow's paper application form is also available for completion on our admissions page.

You must also ensure that you make the necessary arrangements to meet with your Parish Priest to complete the Certificate of Catholic Practice (CCP) for each of the Catholic school which you are applying to.

Should you have any queries or questions please contact the school office.

Year 5 Bank of England Trip

To celebrate Global Money Week, the year 5 children visited and explored the Bank of England Museum. They discovered the history of money and looked towards the future of digital currency. Be sure to ask them if they were able to lift the gold bar.



Class Attendance of the Week: 07 - 20/03/2025

Class	Attendance Percentage
6L – St Faustina	98.97%
3M – St John	98.39%
5G – St Jude	98.06%
RB – St David	97.58%
6S – St Gerard	97.50%
2M – St Beatrice	97.26%
1C – St Gabriel	97%
2P – St Abigail 4S – St Paul	96.77%
5O – St Louise	95.81%
3E – St Ann 4M – St Patrick	95.65%
1G – St Nicholas RM – St Teresa	95.50%
PM Nursery	95%
AM Nursery	94.40%

Please remember that the threshold for our school attendance is 96% and it is important that we all work together to reach and even surpass this percentage.

Age Appropriate Apps

Please use the link below to read Mrs Duggan's letter regarding the above mentioned subject which was also sent out earlier this week to Reception to Yr5 families:

[Age Appropriate Appts 2025](#)

Reflection – Prayer for the second week of Lent

Loving God,

I humbly ask for your grace
to help me persevere in my Lenten journey.
May your light illuminate my path
and guide my steps.
Help me to overcome my weaknesses
and embrace your strength.

Amen.

