

# St Michael and St Martin Catholic Primary School

Belgrave Road, Hounslow, Middlesex TW4 7AG

Headteacher : Mrs N Duggan  
Deputy Headteacher : Mrs S Bell  
Chair of Governors : Mr Paul Lemaire



*Learning our faith, Living our faith, Loving our faith*

16<sup>th</sup> May 2025

Dear Parents / Carers of Year 2

To assist your child's transition to Year 3, from **Monday 2<sup>nd</sup> June 2025** we suggest each child bring his/her own **basic** pencil case. This will be kept in school until the end of Term.

The pencil case to contain:

Writing pencils  
Whiteboard Pens  
Rubber  
Pencil sharpener  
Colouring pencils  
Glue Stick

**Some examples:**



**Please do not bring:**

Felt tip pens / permanent markers including sharpies  
Ruler  
Liquid Glue  
Scissors



All pencil cases should be **clearly labelled** with your child's name. Please **do not** send any large, expensive 'Smiggle' type pencil cases in as we cannot be held responsible for any loss or damage.

Thank you for your assistance in this matter.

Kind regards

**Mrs N Duggan**  
**Headteacher**

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