

ST. MICHAEL AND ST MARTIN CATHOLIC PRIMARY SCHOOL



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www.stmichaelandstmartin.co.uk

Headteacher

Mrs. N. Duggan

STMM20

Phone: 0208 572 9658 Email: office@stmichaelrc.hounslow.sch.uk



Diary Dates

21/05 - May Celebration
22/05 - Reception Zoo lab and Freshwater theatre
23/05 - 6L Swimming
23/05 - Whole School Mufti Day
03/06 - Hobbledown Trip Year 1
05/06 - Year 3 Roman Day
06/06 - 6S Swimming
06/06 - Yr5 Caritas Cake Sale
10/06 - Yr4 Richmond Park Trip
11/06 - Yr5 Caritas Festival @ Westminster Cathedral 2 - 3pm
12/06 - Laudato Leaders (Yr3-6) Crane Park Trip
12/06 - Nursery New Intake Parents Meeting - 2.30pm -
13/06 - 6L Swimming
13/06 - Ukulele concert for parents Year 3 2.15pm - 2.45pm
17/06 - Yr5 Wintershall Trip
17/06 - Reception New Intake Parents Meeting - 2.15pm
20 - 23/06 - Yr6 Residential Trip - Kingswood



Daily Attendance

If your child is unable to attend school due to illness or appointments, please ensure that you report their absence each day **before 9.15am**.

You can leave a message on our 24 hour absent line on **020 8572 9658** or alternatively you can send us an e-mail on: absence@stmichaelrc.hounslow.sch.uk.

If you are using the absence line, please ensure that you speak **clearly leaving your name, your child's name, their class and a brief description of why they are absent**. Simply advising us that your child is 'unwell' is not acceptable. Messages are very hard to decipher and on occasions are impossible to understand when there is lots of background noise. Please bear this in mind.

Thank you for your assistance in this matter.

Reception, Yrs1 & 2 May Celebration

Please use the link below to view details of this event that will take place here at school on Wednesday 21st May 2025. This information has previously been emailed out:

[Reception, Yrs 1 & 2 May Celebration 2025](#)

Yr3 Hanwell Zoo & Brent Park Lodge Trip and Roman Day 2025

Please use the link below to read full details of these events. This information has previously been emailed out:

[Yr3 Hanwell Zoo & Brent Park Lodge Trip and Roman Day 2025](#)

A payment request has been uploaded on your ParentPay account to make your payment for these events.

Yr4 Richmond Park Trip

Please use the link below to read full details of this trip and how payments should be made:

[Yr4 Richmond Park Trip 2025](#)

ParentPay



We continue to ask that you confirm that your child will be having a school meal via your ParentPay account and clicking on **'book a meal'** – don't forget to scroll to the bottom of the page to **'confirm bookings'**. Please remember that no payment is required for meals at this time.

If you receive a note from the office stating that meals aren't being booked, please don't ignore this. If you are having difficulties please visit us to enable us to try and resolve your issues.

[Summer Term Menu 2025](#)

Safeguarding

The wellbeing of our children is of paramount importance to all staff. Should any parent have a concern regarding a child's wellbeing, please inform the school's Designated Safeguarding officer: Mrs Duggan. In cases where school staff have concerns, they have a statutory duty to discuss the issue with one of the Designated Safeguarding Officers to seek further advice. I am very aware that during the past six months the personal circumstances of many families may have changed. If you feel that there is something that your child's teacher or I should know, please do make contact and let us know. Parents will often share a concern with me and end by saying, "I'm sorry for wasting your time with this." This is not the case. If there is anything, we want to know as we are here to help.

End of Term Mufti Day

As usual the final day of term, **Friday 23rd May 2025**, will be a mufti day for all year groups. School will finish at the end of the normal school day (**3.30pm**), with after school clubs running on this day.

School re-opens on **Monday 2nd June 2025** for the final part of the summer term.

KS2 SATs

Well done to our amazing Yr6 children who undertook their KS2 SATs exams this week. They took every paper in their stride and did their very best – we are extremely proud of you all!

Once again, we would also like to thank all the staff who have dedicated themselves to support the children in every way possible during the lead up to this week and throughout the week.

Support for Families

We have been asked to share the links below with you:

[Relationship Counselling Part 1](#)

[Relationship Counselling Part 2](#)

After School Clubs

Summer term clubs have now commenced and will run until **Thursday 17th July 2025**.

School Uniform Provider

We have been asked to share the message below with you all from our school uniform provider:

Purchasing Online

You can order from the Sanco website 24/7. To do so, please click on the following link, which will take you directly to the **St Michael & St Martin** webpage on their website.

<https://www.sanco.co.uk/school/31/>

Visiting Sanco

Alternatively, if you wish to visit the store you **must** make an appointment first. To do this please click on the link below and you will be able to book a fitting appointment:

<http://www.sanco.co.uk/page/book-appointment/>

Please note appointments are for 20 minutes. Sanco's booking policy is on their website which gives you all the details you need to visit Sanco safely and seamlessly. Parents/Carers with appointments will be able to access the store at your scheduled time. Anyone without an appointment will be asked to queue and Sanco will only be able to serve them in between parents/carers who have appointments.

Making Early Arrangements

It is very important to organize uniform **early**.

You are strongly urged to arrange uniform in **June or July**, and by **31 July** at the latest. If left till August, you may have to queue, or the items or sizes required may not be immediately available in case stock runs out.

Exchange & Refund Policy

To ease concerns over buying early and children having a 'growth spurt', Sanco have maintained an exchange policy of

Pupil Premium / Free School Meals

If your family financial circumstance have changed in the last year and you feel that you may now be entitled to receive the Pupil Premium Grant please use the link below to make your application to the London Borough of Hounslow.

[Pupil Premium Grant Link](#)

Reception Internal School Trip

Please use the link below to read full details of these events. This information has previously been emailed out to you:

[Reception Internal School Trip 2025](#)

A payment request has been uploaded on your ParentPay account to make your payment for these events. Thank you to those families who have already made their payment for this trip.

Annuals Charge Payment Requests 2024 / 2025

This request continues to be available on your ParentPay account. Our letter sent out at the beginning of the autumn term outlines how these monies help us to support your child's learning further by planning focused learning weeks in many different including theatre group visits, workshops, cooking activities etc, all of which cost money.

All children participate in planned activities and therefore we do ask **all** families to make their contributions in a timely manner. Thank you to those families who have already made their contributions for this year. Your continued support is much appreciated and means that we can plan future learning avenues for everyone.

Please do not get this request confused with our annual governors payment request.

Term Dates 2026 / 2027

Please use the link below to view this information:

[Term Time Dates 2026 / 2027](#)

Late Arrivals

The school gates open at **8.35am**, and close at **8.55am** in readiness for the start of the school day. This is when focused learning groups begin and it is important that all children are ready to participate in these where applicable.

We currently have a number of children arriving after this time which is disruptive not only to these groups but to classroom activities. It also means that children are not ready to commence the school day. When children arrive after class registers close the attendance mark that they received (Code U) which does have an effect on their attendance percentages. Following a meeting with our School Attendance Support Service (SASS) liaison we have been advised that we should inform them of families who are persistently late. Persistent lateness is when children arrive at school on more than 2 occasions within a week over a 4 week period.

Please also remember that if you arrive when the school gates are closed you are required to accompany your child to the main reception where you *must* sign them in confirming the reason for lateness.

Yr6 Summer Term Activities 2025

Please use the link below to read details of upcoming events, which are taking place in Yr6 over the coming weeks.

Next week sees Yr6S visiting Pizza Express and Kew Gardens. Yr6L will make this trip when we return after the half term holidays.

There is also the final Yr6 Parents Residential Meeting, which will take place on **Tuesday 20th May 2025**.

[Yr6 Summer Term Events 2025](#)

Please do take the time to familiarise yourselves with all of the upcoming events that are planned for Yr6 including the Yr6 leavers disco!

A payment request is available on your ParentPay account to make your payments for these activities. Thank you to all families who have already made their payments!

Yr2 Pencil Cases

It is customary at this time of year to invite the Yr2 children to bring in their own basic pencil case in preparation for Yr 3. Please use the link below to view full details of our letter relating to this, which has previously been emailed out:

[Yr2 Pencil Case Letter 2025](#)

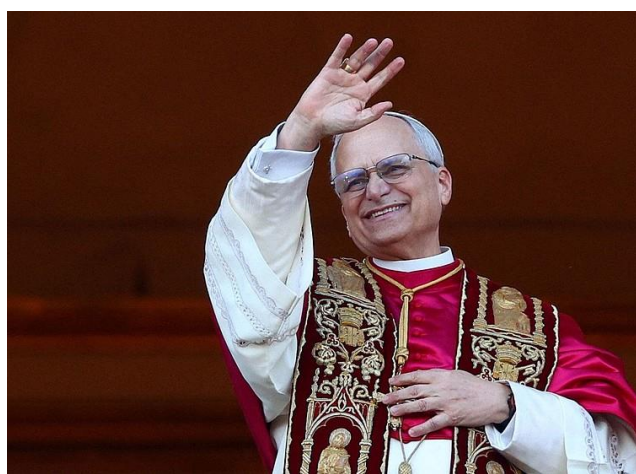
Please note that pencil cases should not be brought into school until Monday 2nd June 2025.

Yr5 Caritas Festival, Cake Sale & Wintershall Visit

Please use the link below to read details of these upcoming Yr5 events. This information has previously been emailed out to all Yr5 families:

[Yr5 Caritas Festival, Cake Sale and Wintershall Visit](#)

Pope Leo XIV



Class Attendance of the Week: 02 – 15/05/2025

Class	Attendance Percentage
6L – St Faustina	99.62%
6S – St Gerard	99.26%
1C – St Gabriel	99.07%
4S – St Paul	98.92%
3M – St John	98.57%
RB – St David	97.85%
5O – St Louise	
5G – St Jude	97.31%
3E – St Ann	96.95%
2P – St Abigail	96.11%
4M – St Patrick	95.70%
RM – St Teresa	95.37%
1G – St Nicholas	94.44%
2M – St Beatrice	94.27%
PM Nursery	93.52%
AM Nursery	92%

Please remember that the threshold for our school attendance is **96%** and it is important that we all work together to reach and even surpass this percentage. The huge dip in attendance percentages is extremely disappointing and is caused mainly by families taking extended term time leave.

Yr6 Swimming Lessons

Please use the link below to view details of these lessons:

[Yr6 Swimming Schedule Letter 2025](#)

School Uniform

Summer uniform may be worn now through until **Thursday 24th October 2025**. Please do use the link below to familiarise yourselves with this:

[School Uniform List](#)

Reflection

Faithful God,
You guide us on the path of life
And your goodness is our constant companion.
Be with our new Shepherd, Pope Leo XIV,
In his service of the Church.
Fill him with the power of your Spirit,
The peace of your presence
And the compassion of Christ.
May he walk with you,
In wisdom and humility,
And lead us, together with all God's people,
To embody your love for the world.

Amen.

