

# ST. MICHAEL AND ST MARTIN CATHOLIC PRIMARY SCHOOL



Belgrave Road, Hounslow, Middlesex, TW4 7AG

[www.stmichaelandstmartin.co.uk](http://www.stmichaelandstmartin.co.uk)

Headteacher

Mrs. N. Duggan

STMM20

Phone: 0208 572 9658 Email: [office@stmichaelrc.hounslow.sch.uk](mailto:office@stmichaelrc.hounslow.sch.uk)



## ParentPay

Please be advised that if ***you do not book*** your child's school meals this will result in the ***vegetarian option*** of the day being booked here at school.



## English Week

As a whole school we will be celebrating English week. Full details of this week can be found on the links noted below:

[Reception to Yr6 World Book Week 2024](#)

[Nursery World Book Week 2024](#)

Our annual dress up day will be held on Thursday 7<sup>th</sup> March and the theme this year is your 'favourite word'.

We look forward to another fun packed learning week for everyone!

## Spring Parents Evenings

Full details of these meetings were previously sent out this week. If you have not as yet booked your appointments the links are provided below.

[Reception to Yr6 Spring Parents Evening Letter 2024](#)

[Nursery Spring Parents Evening Letter 2024](#)

[Whole School Appointment Booking guide](#)

[Whole School Virtual Appointments Guidelines](#)

## Safeguarding

The wellbeing of our children is of paramount importance to all staff. Should any parent have a concern regarding a child's wellbeing, please inform the school's Designated Safeguarding officer: Mrs Duggan. In cases where school staff have concerns, they have a statutory duty to discuss the issue with one of the Designated Safeguarding Officers to seek further advice. I am very aware that during the past six months the personal circumstances of many families may have changed. If you feel that there is something that your child's teacher or I should know, please do make contact and let us know. Parents will often share a concern with me and end by saying, "I'm sorry for wasting your time with this." This is not the case. If there is anything, we want to know as we are here to help.

## Diary Dates

04/03 Year 6 Bikeability 6C

07/03 World Book Day

08/03 International Women's Day

08/03 1G Assembly @9.30am

11/03 Year 6 Bikeability 6L

15/03 RB Assembly @9.30am

18/03 Parents Evening virtual - 4pm - 6.30pm (School Cloud)

19/03 Class Photographs large hall needed

19/03 Parents Evening 'in person' - 5pm - 7.30pm

22/03 RM Assembly 9.30am



Highlighted for parents to attend

## Spring Term After School Clubs

There will be no clubs on the following dates:

**Monday 18<sup>th</sup> March 2024 – Spring Term 'Virtual'  
Parents Evening**

**Tuesday 19<sup>th</sup> March 2024 – Spring Term 'In Person'  
Parents Evening**

## IMPORTANT INFORMATION

We have been advised of some 'emergency sewer repairs' which will commence with effect from **11<sup>th</sup> March 2024** and are due to run for *approximately 20 days*.

There will be no vehicle access to Cambridge Road at the junction of Wellington Road North for the **duration** of these works.

Parents are reminded that traffic is likely to be very heavy around the school for this period and are asked to take this into consideration at the beginning and end of the school day.

Please refer to the attached map.



## Yr6 PGL Residential Trip – June 2024

Thank you to those families who have commenced their payment for this trip. If you have any queries please do not hesitate to contact the office.

All monies must be paid by **Monday 25<sup>th</sup> March 2024**.

### Daily Attendance

If your child is unable to attend school due to illness or appointments, please ensure that you report their absence each day **before 9.15am**.

You can leave a message on our 24 hour absent line on **020 8572 9658** or alternatively you can send us an e-mail on: [absence@stmichaelrc.hounslow.sch.uk](mailto:absence@stmichaelrc.hounslow.sch.uk).

If you are using the absence line, please ensure that you speak **clearly leaving your name, your child's name, their class and a brief description of why they are absent**. Simply advising us that your child is 'unwell' is not acceptable. Messages are very hard to decipher and on occasions are impossible to understand when there is lots of background noise. Please bear this in mind.

Thank you for your assistance in this matter.

### Annuals Charge Payment Requests 2023 / 2024

These payment requests have been released to your ParentPay account. Thank you to those families who have made their prompt payment for these requests this is very much appreciated.

Please remember that if you choose to pay in the 3 instalments (3 x £10) you must make your first payment before the end of the autumn term. A letter outlining how all details relating to this payment request was emailed out earlier this week. These letters outlined a number of options of how these monies are paid over the year.

These monies help us to support your child's learning further by planning focused learning weeks in many different including theatre group visits, workshops, cooking activities etc, all of which cost money. **All** children participate in planned activities and therefore we do ask **all** families to make their contributions in a timely manner.

**Please do not get this request confused with our annual governor's payment request which will follow shortly.**

### Nursery Applications

We are now accepting Nursery applications for our September 2024 intake.

Please visit our website to download and complete our Supplementary Information Form (SIF) along with the London Borough of Hounslow's application. When submitting your paperwork please ensure that all supporting documentation is included.

The closing date for Nursery applications to be considered on time is **Friday 8<sup>th</sup> March 2024 at 4pm**. Applications received after this time and date will be recorded as 'late' and will be considered accordingly.

Please also remember that if you are applying to any other Catholic Primary Schools you **must** ensure that you fill in the necessary Supplementary Information Forms for **each** of your chosen schools. Families will be advised of the outcome of their application **no later** than Friday 3<sup>rd</sup> May 2024.

### IMPORTANT : Pupil Premium / Free School Meals

If your family financial circumstance have changed in the last year and you feel that you may now be entitled to receive the Pupil Premium Grant, please use the link below to make your application to the London Borough of Hounslow.

[Pupil Premium Grant Link](#)

### Governors Fund Request 2023 – 2024

This request is available on your ParentPay account.

Your prompt payment is greatly appreciated and helps us to look at further plans to make improvements to our school.

This payment request can be found on your ParentPay account.

### Class Attendance of the Week: 08/02 – 28/02/24

	Class	Attendance Percentage
	3M – St John	97%
	3E- St Ann	97.17%
	2M – St Beatrice	96.61%
	4M – St Patrick	96.33%
	6L – St Faustina	96.38%
	RM – St Teresa	96%
Below school attendance threshold	AM Nursery	95.77%
	2C - St Abigail	95.33%
	10 – St Gabriel	
	6C – St Gerard	95.17%
	4S – St Paul	94.83%
	RB – St David	94.17%
	1G - Nicholas	94%
	5G – St Louise	93.67%
5A – St Jude	93%	
PM Nursery	91.92%	

Please remember that the threshold for our school attendance is **96%** and it is important that we all work together to reach and even surpass this percentage.

### Reflection

Almighty God,

you called your servant David  
to be a faithful and wise steward  
of your mysteries for the people of Wales:

Mercifully grant that,  
following his purity of life and zeal  
for the Gospel of Christ,  
we may with him receive our heavenly reward;  
through Jesus Christ our Lord,  
who lives and reigns with you and the Holy spirit,  
God, for ever and ever.

Amen.

