



Charging and Remissions Policy

School Mission Statement

St. Michael & St. Martin school follows the teaching of the Roman Catholic Church, in its daily life through celebration of the Liturgy and through following the values taught in the Gospel of Jesus, by:

- Learning our faith.
- Living our faith.
- Loving our faith.

Thus the school recognises the dignity of every human person because s/he is a child of God, while fostering awareness of the world's poor. Equality of opportunity for every person is therefore paramount and precludes all forms of discrimination on grounds of colour, gender, race, social class or ability.

The school aims to nurture the spiritual, intellectual and physical growth of each pupil through a holistic approach, which takes due note of the needs of every child while, at the same time, striving for excellence in all aspects of education in a secure environment.

1. **Introduction**

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2. **Voluntary contributions**

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.

3. **Residential visits**

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do suggest a charge to cover the costs of board and lodging and travel, although parents who receive state benefits may be exempt from this charge.

4. **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

5. **Swimming**

The school organises swimming lessons for KS 2 children. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

6. After School Clubs (eg. Football, rugby, dance, drama etc)

The school offers a range of after school club activities. Qualified teachers / coaches who are not a member of school staff, run and organise these sessions. We make a small charge for these sessions.

Remissions Policy:

Charges for 'chargeable activities' may be fully or partially remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities. The governing board may decide to reduce the cost for those children whose parents are in receipt of certain benefits.

Monitoring and review

This policy is monitored by the Governing Body, and will be reviewed every two years, or earlier if necessary.

Review Date : Autumn Term Academic Year 2026 / 2027

Person Responsible : Nicola Duggan
Sabina Williams